

# How to Change Your Citrix and SDE Oracle Passwords

## Start the Application:

Start the application by opening Internet Explorer and go to <http://gisweb.lojic.org>.

Enter your Citrix username and password in the Citrix Login window. Click on the **LOG IN** button.

## Change Citrix Password:

After successful connection to the LOJIC Citrix server, you will see a window containing icons of available applications. Click on the **Change Password (key)** icon. (Figure 1)



Figure 1 - Citrix Application window with Change Password icon circled in red.

When the **Change Password** window appears (Figure 2), enter your old Citrix password and your new Citrix password. Click the **Submit** button to activate your new password.

**Important: Changing your Citrix password does not change your SDE Oracle password.**

The image shows a "Change Password" dialog box. The title bar says "Change Password". It has three text input fields labeled "Old password:", "New password:", and "Confirm password:". At the bottom, there are two buttons: "OK" and "Cancel".

Figure 2 - Citrix Change Password

## Change SDE Oracle Password:

Click on the **SDE Password** icon (Figure 3) in the Applications window.



Figure 3 - SDE Password icon.

When the **LOJIC Oracle Password** window appears (Figure 4), enter your SDE Oracle ID, your old SDE Oracle password and your new SDE Oracle password. Click the **Change Password** button to activate your new password.

**Important: Changing your SDE Oracle password does not change your Citrix password.**

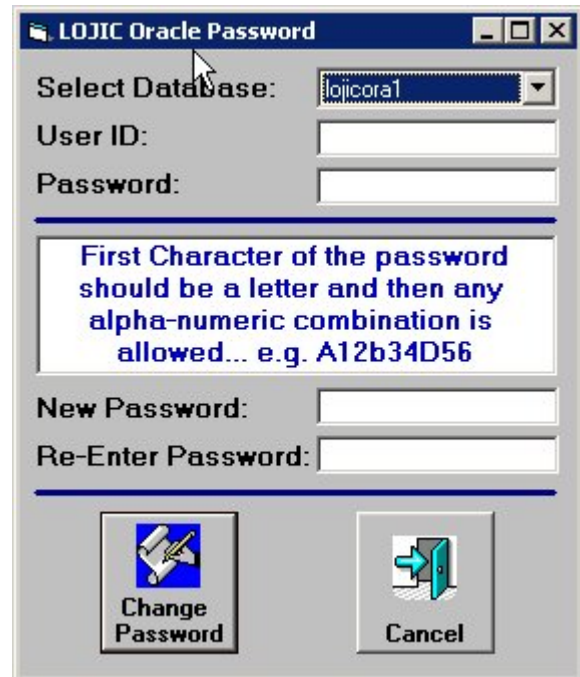
The window has a title bar that says "LOJIC Oracle Password". Below the title bar, there is a "Select Database:" label followed by a dropdown menu showing "lojicora1". Below that are three input fields: "User ID:", "Password:", and "New Password:". Below the "New Password:" field is a "Re-Enter Password:" field. A blue-bordered box contains the text: "First Character of the password should be a letter and then any alpha-numeric combination is allowed... e.g. A12b34D56". At the bottom of the window, there are two buttons: "Change Password" with a key icon and "Cancel" with a door icon.

Figure 4 - LOJIC Oracle Password window.